

# Taxnet Pro™

## Federated Press Centre - Transcript

Welcome to this tutorial on the Federated Press Centre in Taxnet Pro.

Thomson Reuters Canada is the exclusive publisher of Federated Press tax publications which consists of the two series. The Corporate Tax Planning and Personal Tax Planning Journals are available by annual subscriptions in Taxnet Pro. You may find both archival and future issues of the Corporate Tax Planning and Personal Tax Planning Journal series in the Federated Press Centre.

To access the Federated Press Centre home page, select Centres from the Menu bar and then select Federated Press Centre. Let's take a look at some the components that make up the home page.

At the top of the page is the Navigation bar and Quick Search box. Use the Navigation bar to access your history of searches and documents viewed, Taxnet Pro folders, Options and online Help. You can toggle between the English and French interface, send us your feedback, switch client files and logout. You can also access your active folder. Use Quick Search to search the entire Federated Press Centre library or limit the search to a specific content type from the Search drop-down list.

On the left is the Navigation Centre. From here, you can directly access a subscription type. On the main home page is Highlights. Here you will find editorially selected journal articles. Headlines and summaries are generally provided for each news article. The headline is a link to the full document, and in Spotlight you can read about an author who has written for us with full biographical contact information.

In addition to accessing Federated Press Centre documents from the Centre's home page, you can also browse and search its content from the Taxnet Pro Table of Contents. Select Table of Contents from the Menu bar and then expand the Federated Press Centre heading by selecting the arrow next to it. To browse, continue to expand the headings and then select the document hyperlink to retrieve the full text.

The Corporate Tax Planning Series is organized into seven categories: Business Vehicles, Corporate Finance Tax, Corporate Structures & Groups, International Tax Planning, Resource Sector Taxation, Sales

and Use Tax, and Tax Litigation. Please note that Business Vehicles and Corporate Structures & Groups contain archival information only and will not be updated.

The Personal Tax Planning Series is organized into the following three categories: Insurance Planning, Personal Tax & Estate Planning *and* Taxation of Executive Compensation and Retirement.

To search the Federated Press Centre library, enter your terms into the Quick Search box at the top of the page or use the Query Builder to retrieve a basic search template. You can search all content at one time or narrow to a specific subscription by selecting it from the Search drop-down list. Your results list appears displaying all of your search results on the page. Use the filters on the left side to narrow down your list. To retrieve the full text of a document, select its link.

And lastly, you can search directly from the Table of Contents. Simply select the content you want to search by using the checkboxes provided and then enter your terms into the Quick Search box at the top of the page.

To learn more about searching, navigating the results list and other Taxnet Pro functionality, please review the tutorials on those topics, and to learn more about the Federated Press Centre, please review the Federated Press Centre Quick Reference Card. We hope that you have found this tutorial on the Federated Press Centre helpful.