

Taxnet Pro™ – Transcript

Retrieving an IT Bulletin by its Unique Number

Welcome to this tutorial on how to retrieve an Interpretation Bulletin by its unique number.

When you know the unique identifier of an Interpretation Bulletin, you can retrieve it very quickly. From the Home Page, locate the Pinpoint search section. Select Government Document Number from the drop-down list, if it's not already selected, and then enter the unique number into the search field directly below. Adding an exclamation mark wildcard to the end of the number will ensure that you retrieve the original document and any subsequent revisions. If you're not sure how to enter the number, select the question mark Help icon to view a complete list. Select Search.

On the results list you can spot a cancelled bulletin as it's indicated in the title of the document. IT-73R6 is the most recent version. Select the document link to retrieve the full text.

You can also use the Government Documents search template to retrieve by IT number. Using the menu bar, select Search and then Government Document. Scroll down the page and enter the IT number into the Document Number field. Notice that with this template you can choose the order in which you would like to see your results. Let's select Reverse Chronological and then run the Search. The results list appears displaying the most recent bulletin first, followed by the cancelled bulletins. This ends your tutorial on how to retrieve an Interpretation Bulletin by its unique number.