WestlawNext® CANADA

KeyCiting Cases and Legislation

KeyCite Canada is the citation research service adapted from The Canadian Abridgment's suite of citator products (Canadian Case Citations, Canadian Statute Citations, Rules Judicially Considered, Regulations Judicially Considered) for WestlawNext Canada.

You can use KeyCite Canada to note up Cases and Legislation.

KeyCite Flags alert you to history and citing references that may impact the validity of that document.

**Flags/Icons**

- **A red flag** warns that the case may not be good law, indicating that the decision has been reversed, overruled, or has not been followed within the same jurisdiction or by the Supreme Court of Canada.

- **A yellow flag** warns that the decision has some negative history (varied, leave to appeal allowed or reconsideration/rehearing granted) or treatment, but has not been reversed or overruled. A yellow flag is also displayed if a treatment has been recently added, and has not yet been editorially analyzed.

- **A blue H** indicates that the decision has some history (including related proceedings, where applicable).

- **A green C** indicates that the decision has no history, but there are treating cases or other citing references to the decision. For legislation, a green C indicates that the legislative provision has treating cases or other citing references.

**Note:** The most negative treatment is displayed next to the flag at the top of the case and includes a link to the underlying document.

To access specific KeyCite Canada information:

- Select the KeyCite flag while viewing a case or legislative provision.

- Select the **History** and **Citing References** tabs at the top of the case or legislative provision.

**Figure 1:** KeyCite Canada flag, History and Citing References tabs and Powered by KeyCite Canada logo

**Tip:** Select the **Powered by KeyCite Canada** logo at the top of any case or legislation to view general information about KeyCite Canada.
History

Select the History tab to view the direct history of a case and its related proceedings, where applicable. Direct history is displayed in text format in the left frame as well as in graphical view in the right column.

Related Proceedings

Where there are interlocutory matters, for any of the levels of the case history, you will find at the top of the left frame a link titled Related Proceedings available for this Case History. Select this link to navigate to the Related Proceedings section to access the related proceedings document.

Figure 2: History page showing direct history and link to related proceedings
The related proceedings document includes its own citation, a link to the decision you came from along with the main history of the case, and the related proceedings information. Where available, it will also give you a statement of proceedings with information about the nature of interlocutory matter.

Figure 3: Sample related proceedings document
Citing References

Select the Citing References tab to view a list of cases and secondary sources where the case or legislative provision has been cited. The number indicated on the tab specifies the number of documents citing this case.

The Depth of Treatment provides a visual indication on how extensive the discussion about the cited case is.

To change the order in which the citing references are displayed, choose an option from the Sort By drop-down list on the toolbar.

To narrow the list of citing references:

- Select a document type from the View section in the left frame, for example, Cases and Decisions. You can then further narrow this list by using the customized filters that appear in the Narrow section under the View section, for example, Jurisdiction.
- Enter terms into the Search within results text box in the left frame.

KeyCiting by Name

To KeyCite a case, statute, regulation or rule by name:

1. Select the Find button located next to the search box on the Home page.
2. Enter your information into the appropriate fields and then select the Search button.
3. Select the document you want from the result list, if presented.
4. Select the History or Citing References tab at the top of the page.

Figure 4: Sample Citing References page for a case
KeyCiting by Citation

To KeyCite by citation, enter the citation into the search box. Example: 16 ccli 4th 47. Next, select the History and/or Citing References tabs at the top of the page. Alternatively, you can enter the KC: command before the citation to go directly to the History or Citing References page for the case.

Example: kc: 16 ccli 4th 47

Note: The search box is not sensitive to spacing, capitalization or punctuation used for abbreviations.

Checking Cases in KeyCite

The most negative treatment is displayed at the top of the case and includes a link to the underlying case. Select the KeyCite flag or the History or Citing References tab to view related documents to the case.

Figure 5: Full text decision

Checking Legislation in KeyCite

The green C KeyCite icon displayed at the top of the provision indicates that there are citing references for that provision. Select the Citing References or Annotations tab to view related documents to this provision.

Figure 6: Statutory provision
Restrict your Citing References

You can narrow your list of citing reference to only those that are important to you. Select the content category from the View section on the left side. The customized filters appear in the Narrow section below the content categories.

KeyCite Alert

Use KeyCite Alert to monitor the case or statutory provision you are KeyCiting. Select Create KeyCite Alert Entry ( ) and follow the instructions on the screen.

Where can I find Help?

- **Product Support:** Included with your subscription. **Call:** 1-800-387-5164 or 416-609-3800 (Toronto).
  - **Technical:** Weekdays: 7:00am – 9:00pm (ET). **OnePass and Log in Issues:** 24/7
    - Email: TechSupport.LegalTaxCanada@tr.com
  - **Research:** Weekdays: 8:30am – 5:00pm (ET), excluding holidays
    - Email: ResearchSupport.LegalTaxCanada@tr.com
- **Within WestlawNext Canada:**
  - Select the Live Chat link located at the bottom of any page for immediate research support.
  - Select the Help link located at the top of any page or look for the Need Help/Training? section located on the source-specific pages to access our Customer Learning Centre (http://learning.thomsonreuters.ca) where you will find Quick Reference Cards/Guides and video tutorials or sign up for a live public webinar facilitated by a Certified Professional Learning Consultant.